

# Pole Inspection Worksheet

Pole location Item 100	Inspection Date Item 200	Handhole Covers Item 300	Base Covers Item 400	Bolts Nuts Washers Item 500	Base Weld Item 600	Pole Vibrations Item 700	Paint Finish Item 800	Damaged Structure Item 900	General Notes or Comments

Item 100: A rough chart or diagram of the lot should be available or constructed. Each pole structure should be provided a designation or code for reference.

Item 200: The date the structures are inspected should be noted.

Item 300: Handhole covers should be inspected to ensure they are installed on each product. Missing handhole covers should be reported. Loose covers should be tightened.

Item 400: Base covers, or respective anchor bolt nut covers should be inspected to ensure they are installed. Missing components should be reported. Loose components should be tightened.

Item 500: The anchor bolts, nuts, and washers should be generally inspected to ensure they are secured. Missing components should be reported. Loose components should be tightened.

Item 600: The weld between the pole shaft and base plate should be visually inspected for any sign of cracks. Any preceived abnormal weld and/or crack should be reported.

Item 700: A general visual review of each pole shaft should be inspected for harmonic vibration. Pole sway as a result of wind is normal. Inspection should be for abnormal

swaying (vibration).

Item 800: The condition of the paint should be reported. This would include rusting, scratches, peeling, blisters, or abnormal chalking or fading.

Item 900: Damage to structures should be reported. This would include dents, cracks, gouges, creases, abrasions, graffiti (glue, paint, posters, tape, etc).

NOTE: Report any loose or broken components of light fixtures that are installed on the poles.